



GFMD 2016 Thematic Workshop 3

on

Migration for Peace, Stability and Growth

19 July 2016

UN Headquarters, New York

PRACTICAL INFORMATION FOR PARTICIPANTS

VENUE and BADGES	
Conference venue	<p>UN Headquarters, 405 East 42nd Street, New York, NY, 10017</p> <p>The following UN rooms will be used for the GFMD thematic workshop:</p> <p>10.00 – 13.00 Conference Room 11, Inaugural session 13.00 – 15.00 Catering beside Vienna Café, Lunch 15.00 – 16.40 Conference Rooms 11, 10 and B, Break-out sessions 17.00 – 17.30 Conference Room 11, Closing plenary session</p> <p>See attached floorplan</p>
Issuance of UN Badges	<p>A temporary UN day pass will be distributed to registered participants on Tuesday, 19 July, from 9:00am to 10:00am at the UN visitor's entrance located on 46th Street and 1st Avenue.</p> <p>Please note that badges are to be worn at all times while inside the UN building.</p>
MEETING	
Meeting starts	Tuesday, 19 July, 10.00 hrs
Meeting ends	Tuesday, 19 July, 17.30 hrs
Languages	<p>Simultaneous interpretation will be provided in English, French, Spanish and Arabic only during the inaugural and closing plenary sessions.</p> <p>Conference documents are available only in English.</p>
Documentation	<p>Background documents and other relevant documentation are posted on the GFMD web portal http://gfmd.org/docs/bangladesh-2016. Copies will also be made available during the conference.</p>
Available Equipment	Laptop connections, wireless internet, microphones, PowerPoint screen and projector.

MEALS	
Lunch, 19 July	Lunch will be hosted by the Chair beside the Vienna Café . Cafeterias and coffee shops are available at the United Nations.
GENERAL INFORMATION	
Arriving in New York	New York's John F. Kennedy International Airport is located about 20 miles from midtown Manhattan, while Laganardia airport is about 10 miles from midtown Manhattan. Taxis are available directly outside the airport at the cost of approximately USD 50-55 from JFK, or USD 40-45 from Laganardia to midtown. Tip is not included. Information on public transport from the airport and about the city can be found at http://www.mta.info . Participants are requested to make their own local transportation arrangements to and from any airport, and within New York. The cost will be borne by the participant.
Time zone	Eastern Standard (GMT/UTC – 5:00 hour)
Voltage and sockets	The electric current used is 120 V, 60 Hz. An adapter will be needed to use or recharge electric devices.
Telephone country code	To call New York, you must first dial the country code +1. The local code for New York is 212. When placing international calls, dial 00 followed by the country and city codes (e.g. 001212telnumber).
Tipping	Tipping is customary in many circumstances for service, especially at almost all sit-down restaurants which offer table service. Generally, the average tip is 15% - 20% of the total meal cost.
CONTACT DETAILS	
Hotline	You can reach us at the following hotline number: +41 79 418 67 22 or by email to: supportunit@gfmd.org . The IOM Permanent Observer's Office in New York is kindly providing support for the organization of the thematic workshop. In case of any urgent question while in New York, you can dial: +1 212 681 7000 extension 264 or 235.