

Subject: **GFMD Civil Society Budget 2019 – invitation to contribute**
 From: **ICMC's GFMD Civil Society Coordinating Office**
 To: **Friends of the Forum**

Geneva, 21 February 2019

Esteemed colleagues in governments, Friends of the Forum,

It is our pleasure to submit to you the budget for organizing civil society participation in the GFMD activities in 2019. We thank in advance governments for their support in making civil participation not only possible, but also truly diverse and representative.

The budget for 2019 is **USD 693.000,00**. This compares to the 2018 civil society budget of USD **710,215.00**, which is likely to finish at just about break even or with a small deficit. Conscious of financial limitations, we have kept this year's budget slightly lower than 2018's, in spite of the higher cost of flights.

The budget includes costs of organizing civil society participation in GFMD activities throughout the period of the Ecuadorian chairmanship, in particular:

- preparatory meetings of civil society for the GFMD throughout 2019
- the Civil Society Coordinating Office and staff
- Summit costs of the GFMD Civil Society Days in November

You will see that a significant portion of the costs are to support travel and lodging for “sponsored participants”. This is for a projected 60-90 civil society participants from lower income countries, migrants and diaspora. Altogether, as in Morocco last year, we expect that 250-300 selected civil society organizations from around the world will participate in the GFMD Civil Society Days / Common Space, as well as another 70-100 representatives of local civil society, government guests, observers and media.

Budget of the GFMD Civil Society Programme 2019	
	Costs (USD)
Coordinating office costs	39.000,00
Staff travel	29.000,00
Programme staff, local organisation & volunteers	255.000,00
Conference Venue	34.000,00
Conference Equipment	30.000,00
Travel and lodging for sponsored delegates	130.000,00
Translation and Interpretation	40.000,00
Communication	3.000,00
Catering	55.000,00
Printing and materials	10.000,00
Miscellaneous	5.000,00
<i>subtotal</i>	630.000,00
<i>Overhead (10%)</i>	63.000,00
Total Expenses (USD)	693.000,00

Contributions

We would welcome financial contributions of all kinds. As in previous years, may we suggest any one of the following three modules to you:

- **Module 1: Un-earmarked contributions**

We would *most* welcome an unearmarked contribution directly to ICMC's GFMD Civil Society Coordinating Office, or indirectly through the GFMD Support Unit. In the case of a direct contribution we can sign a direct agreement with you, and we will report on the use of funds through a final narrative and financial report. In case of an indirect contribution, we will make an arrangement with the Support Unit, and submit the final narrative and financial report to them.

- **Module 2: Earmarked contributions**

It is also possible to make an earmarked contribution to a specific budget line. For example, in the past several governments have chosen to fund participant costs from civil society and migrant organizations from their own country or region, often matched with funding for an equal number from lower income countries. We can sign a direct agreement with you on this, and will report to you on the use of funds accordingly.

- **Module 3: multi-annual contributions**

ICMC acting as the GFMD Civil Society Coordinating Office is solely responsible for all the fundraising for the GFMD civil society programming from year to year. To increase the sustainability, continuity, predictability and effective follow up in between GFMD's, we would very much welcome multi-annual contributions.

Again, our most sincere thanks for your consideration,

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