

Subject: **GFMD Civil Society Budget 2014-2015 – invitation to contribute**
 From: **ICMC's GFMD Civil Society Coordinating Office**
 To: **Friends of the Forum**

Geneva, 3 April 2015

Esteemed colleagues in government, Friends of the Forum,

It is our pleasure to submit to you, as promised at the last Friends of the Forum meeting, the **GFMD Civil Society Budget** for the 18-month period of the Turkish Chairmanship, from July 2014 until the end of 2015. Now may we ask if your government would be able to consider providing some financial support to help cover the budget.

The total estimated costs for this period are: **891.000 USD**—about the same as the 18-month period under the Swedish Chair of the prior GFMD. This is the amount that we reported to you preliminarily at the pledging meeting which followed the Friends of the Forum meeting last November. It includes all costs of organizing civil society participation in GFMD activities throughout the period of the Turkish Chair, in particular the civil society Coordinating office and events costs of the GFMD Civil Society Days in October of this year.

You will see that a significant portion of the costs are to support travel and hotel for “sponsored participants”. This is for about 60 civil society participants from lower income countries, migrants and diaspora. As in Stockholm last year, the total number of participants to the GFMD Civil Society days will be around 350 selected civil society organizations from around the world, local civil society, government guests, observers and media.

Budget of the GFMD Civil Society Programme 2014 - 2015 (18 months)	
	Costs (USD)
Coordinating office costs	90.000,00
Programme staff, local organizer and volunteer support	400.000,00
Staff travel	15.000,00
Conference venue	35.000,00
Conference equipment	35.000,00
Travel and lodging for sponsored participants	140.000,00
Interpretation and translation	25.000,00
Communication	15.000,00
Catering	35.000,00
Printing and materials	15.000,00
Miscellaneous	5.000,00
<i>Administrative costs (10%)</i>	<i>81.000,00</i>
Total (USD)	891.000,00

Thus far we have secured close to 60% of the required funds, but **further contributions are needed to secure the GFMD Civil Society Days programme, and ensure equal and diverse participation** from civil society, including from lower income countries, and migrants and diaspora organizations.

We would welcome financial contribution of all kinds. Permit us to suggest any one the following three modules to you:

- **Module 1: (a) Direct unearmarked contributions / (b) Indirect unearmarked contribution**

We would most welcome an unearmarked contribution directly to ICMC's GFMD Civil Society Coordinating Office, or indirectly through the GFMD Support Unit. In the case of a direct contribution we can sign a direct agreement with you, and we will report on the use of funds through a final narrative and financial report. In case of an indirect contribution, we will make an arrangement with the Support Unit, and submit the final narrative and financial report to them.

- **Module 2: earmarked contributions**

You might choose instead to make an earmarked contribution to a specific budget line. For example, in the past several governments have chosen to fund participant costs from civil society and migrant organizations from their own country, often matched with funding for an equal number from lower income countries. We would be happy to sign a direct agreement with you on this, and will report to you on the use of funds accordingly.

- **Module 3: multi-annual contributions**

ICMC acting as the GFMD Civil Society Coordinating Office is solely responsible for the fundraising for the GFMD Civil society programming from year to year. To increase the sustainability, continuity, predictability and effective follow up in between GFMD, we would very much welcome multi-annual contributions. Our multi-annual GFMD civil society budget is structured along the same lines and levels as the 18-month budget above. If you would like to receive a multi-annual budget overview please do let us know.

We would like to express our thanks to those governments who have already pledged a contribution to this year's GFMD Civil Society budget and to those governments who have done so over the past years.

As always, we are serious about this work with you. We so much appreciate whatever your government might be able to consider to help take that joint work forward.

Yours sincerely,



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